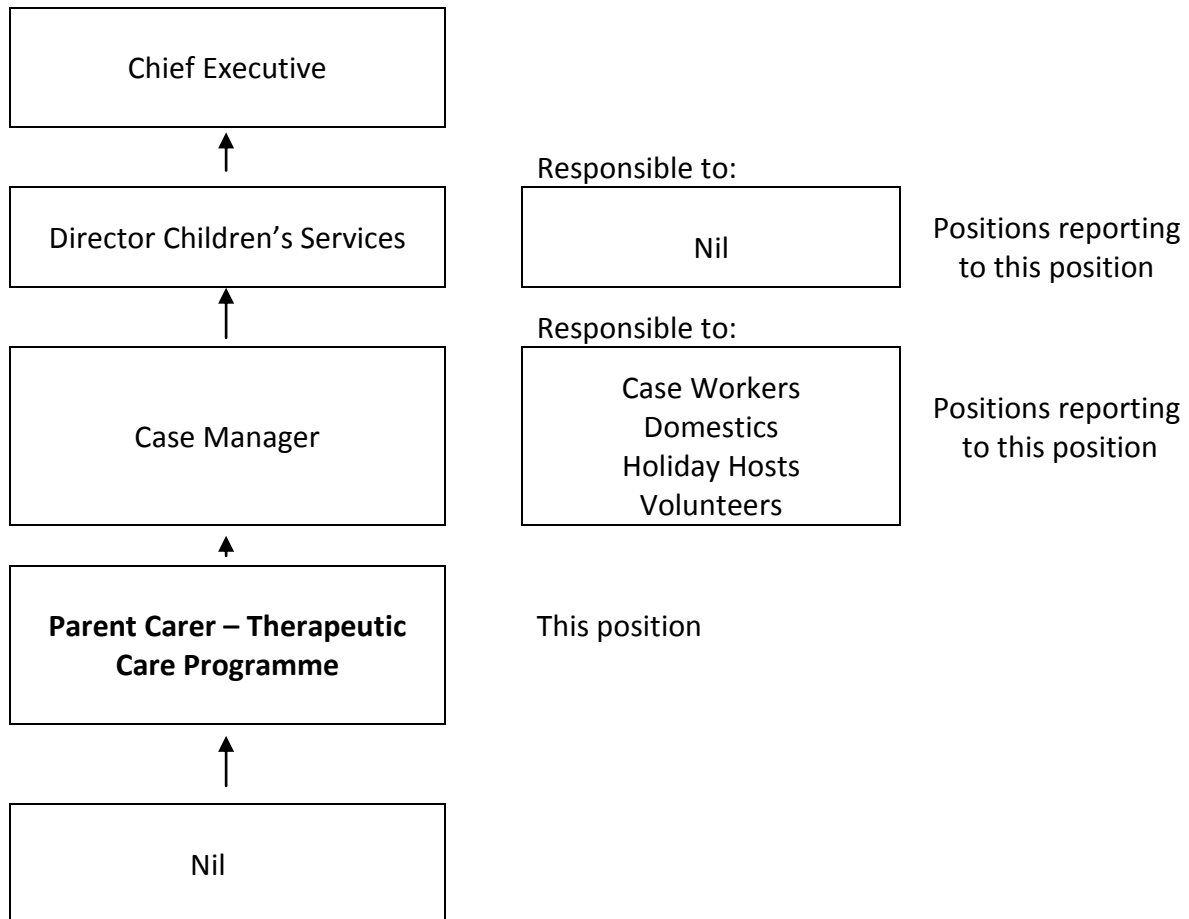




JOB DESCRIPTION

| | |
|----------|---|
| Position | Parent Carer – Therapeutic Care Programme |
| Section | Therapeutic Care Programme |
| Level | 1 FTE and 1 Volunteer |

Position Relationships



Key Position Responsibility Statement

Parent Carers are employed as the primary carers in purpose-built homes on the Parkerville campus and throughout the community. Parent Carers are accountable to their Case Manager and senior staff members for the care of the children in line with Parkerville Children and Youth Care processes, case plan and individual care plans.

Position Objectives

The Parent Carers provide a safe, nurturing, home-like environment and give unconditional positive regard to the child/ren in their care. These children are unable to live with their natural parents, are vulnerable and do not necessarily share the same values and life experiences as carers.

The Parent Carers are part of an interactive multi-disciplinary team system which incorporates the child(ren), his/her family, Case Workers, social networks and complementary services and resources.

Key Duties

1. Direct Care

- 1.1 Perform a range of child care and development tasks such as maintaining the physical environment, domestic duties, attending to health and medical requirements of children, play and recreational activities and educational needs.
- 1.2 Provide day to day care for children in ways which meet their developmental needs, and have a positive effect on their self esteem, attachment and security, in accordance with duty of care requirements and agency processes and philosophies.
- 1.3 Provide appropriate support and assistance to deal with the problems of every day life to children who may display a number of behaviours associated with abuse/neglect, trauma, attachment, separation, grief and loss.
- 1.4 Assist children to develop social skills, problem solving and independent living skills as appropriate to their age and developmental level.

2. Case Management

- 2.1 Implement the Individual Care Plan for each child (which is developed by the team, in consultation with others and encompasses all areas of a child's life) in a supportive, planned and purposeful manner, including observation, recording, monitoring and feedback to the Case Worker.
- 2.2 Implement and support the Contact Plan (which details the amount and nature of contact between children and significant others) for children with natural parents and extended family members. This may include allowing access to the children in the Community by natural parents.
- 2.3 Work alongside families and parents to identify strengths, and to coach, educate and empower them to parent their own children.



3. Administrative Duties

- 3.1 Write reports, and in some cases, attend case reviews or conferences, with regard to a child or young person. Maintain appropriate records.
- 3.2 Participate in ongoing supervision and attend relevant training as required and take shared responsibility for your participation, some of which will be compulsory.
- 3.3 Attend regular residential/staff meeting, team meetings and care planning.
- 3.4 Take responsibility for the maintenance of Community inventory and upkeep of property to required agency standard and in accordance with the Terms and Conditions.
- 3.5 Maintain financial statements recording expenditure for children in their care and report and/or process in a timely manner.
- 3.6 Ensure compliance to monthly budget including recording expenditure and meeting targets.

4. Other

- 4.1 Allow access to the children by staff and other Professionals.
- 4.2 Work cooperatively with volunteers and holiday hosts.
- 4.3 Commitment to and participation in Agency System Improvements
- 4.4 Understand, support and promote the Mission and Values at Parkerville Children and Youth Care.
- 4.5 Other duties as requested by Chief Executive, Director Children’s Services or Case Worker.

Authorisation

Chief Executive

Position Holder

Signature:

Signature:.....

Date:

Date:.....



SELECTION CRITERIA

| | |
|-----------------|---|
| Position: | Parent Carer – Therapeutic Care Programme |
| Section: | Therapeutic Care Programme |
| Classification: | 1 FTE Level 1 and Volunteer |

Essential

1. Ability to work within and contribute to the Mission and Values of Parkerville Children and Youth Care.
2. Formal qualifications are not a prerequisite, however, competent carers must demonstrate that they have or can readily acquire knowledge and skills as required.
3. Parent Carers are expected to comply with Occupational Health and Safety standards and have a knowledge of any legislation relevant to this position (eg Child and Family Act)
4. Capacity to work as a member of the Parkerville Children and Youth Care multi disciplinary team.
5. Capacity to maintain the home as a warm, safe, secure and comfortable environment in which children may grow and develop.
6. Provide care experiences appropriate to the emotional and social needs of the children and set behaviour limits which are appropriate and non-punitive.
7. Skills in child care and an understanding of child development, including care and maintenance of the physical environment, working with individual children and groups of children through using everyday life events and special activities.
8. Willingness to work constructively with the families of children and young people and engage them in parenting their own children.
9. Skills in communicating with, and responding to, children and young people. This includes an ability to engage them in a positive manner to work on the tasks of living and growing and deal with the problems and difficulties of their lives.
10. A high level of energy, flexibility and creativity.



11. Current “C” Class Driver's Licence and access to a suitable vehicle at all times.
12. Senior First Aid Certificate, St John Ambulance or equivalent.

Desirable

1. Special skills in sporting, craft or hobby activity.
2. Qualifications in child care, group care, or in other relevant fields.
3. “LR” Class License